

	- 25 LESSONS PER WEEK		
COURSE LENGTH	START DATES 2022	SAVING PER WEEK	PRICE PER WEEK
to 5 weeks	Every Monday	-	£444
6 to 11 weeks	Every Monday Stay Jone	£26	£418
2 to 15 weeks	Every Monday	£48	£396
6 to 23 weeks	Every Monday  Every Monday  Every Monday  Every Monday	SS £70	£374
24 to 32 weeks	Every Monday	£80	£364
33 to 42 weeks	Every Monday	£91	£353
43 weeks +	Every Monday	£101	£343
GENERAL ENGLISH	- 20 LESSONS PER WEEK		·
COURSE LENGTH	START DATES 2022	SAVING PER WEEK	PRICE PER WEEK
to 5 weeks	Every Monday	-	£374
6 to 11 weeks	Every Monday	£31	£343
2 to 15 weeks	Every Monday	£53	£321
6 to 23 weeks	Every Monday	£63	£311
44 to 32 weeks	Every Monday	£75	£299
33 to 42 weeks	Every Monday	£80	£294
13 weeks +	Every Monday	£85	£289
	- 15 LESSONS PER WEEK		1203
COURSE LENGTH	START DATES 2022	SAVING PER WEEK	PRICE PER WEEK
I to 5 weeks		SAVING FER WEEK	£299
	Every Monday		
6 to 11 weeks	Every Monday	£20	£279
2 to 15 weeks	Every Monday	£42	£257
6 to 23 weeks	Every Monday	£53	£246
24 to 32 weeks	Every Monday	£58	£241
33 to 42 weeks	Every Monday	£63	£236
43 weeks +	Every Monday	£70	£229
GENERAL ENGLISH	- 15 LESSONS PER WEEK	(AFTERNOONS)	
COURSE LENGTH	START DATES 2022	SAVING PER WEEK	PRICE PER WEEK
to 5 weeks	Every Monday	-	£224
6 to 11 weeks	Every Monday	£15	£209
2 to 15 weeks	Every Monday	£32	£193
6 to 23 weeks	Every Monday	£40	£185
4 to 32 weeks	Every Monday	£44	£181
33 to 42 weeks	Every Monday	£47	£177
43 weeks +	Every Monday	£53	£172
ENGLISH FOR FUTU	RE LEADERS		
COURSE LENGTH	START DATES 2022		PRICE PER COURSE
2 weeks	Monday 04 July 2022 or Monday 18	B July 2022	£928
PRE-SESSIONAL EN	GLISH AND STUDY SKILLS		
COURSE LENGTH	START DATES 2022		PRICE PER WEEK
2 weeks	Monday 28 March		£4116
24 weeks	Tuesday 04 January		£7464
	CE (AGES 30+) 15 LESSON	IS DED WEEK	_, · ·
			PRICE PER WEEK
COURSE LENGTH	START DATES 2022	SAVING PER WEEK	PRICE PER WEEK
to 5 weeks	Every Monday	-	£395
6 to 11 weeks	Every Monday	£22	£373
2 to 15 weeks	Every Monday	£46	£349
6 to 23 weeks	Every Monday	£58	£337
24 to 32 weeks	Every Monday	£64	£331
33 to 42 weeks	Every Monday	£69	£326
43 weeks +	Every Monday	£77	£318

LONDON EXPERIENCE WITH ENGLISH			
COURSE LENGTH	START DATES 2022	PRICE PER DAY	
1 day	Flexible	£495	

COURSE LENGTH	START DATES 2022	PRICE PER WEEK	
1 week	31 January, 28 February, 28 March, 02 May (4 days), 30 May (3 days), 20 June, 04 July, 18 July, 01 August, 15 August, 29 August (4 days), 12 September, 03 October, 28 November *Course weeks with public holidays (3 or 4 day course length) will have the other days extended so teaching hours are the same.	£444	
IELTS ACADEMIC - 20	LESSONS PER WEEK	<u>{(</u>	
COURSE LENGTH	START DATES 2022	PRICE PER COURSE	
4 weeks	04 January, 31 January, 28 February, 04 April, 03 May, 16 May*,	£1496	
8 weeks	06 June, 20 June, 04 July, 01 August, 05 September, 03 October, 31 October, 28 November  (Any start date can be a 4 or 8 week course)  *This course date includes public holidays, so one of the weeks has 3 days of teaching.	£2744	
IELTS ACADEMIC - 15	LESSONS PER WEEK		
COURSE LENGTH	START DATES 2022	PRICE PER COURSE	
4 weeks	04 January, 31 January, 28 February, 04 April, 03 May, 16 May*,	£1196	
8 weeks	06 June, 20 June, 04 July, 01 August, 05 September, 03 October, 31 October, 28 November  (Any start date can be a 4 or 8 week course)  *This course date includes public holidays, so one of the weeks has 3 days of teaching.	£2232	
CAMBRIDGE B2 FIRST	- 20 LESSONS PER WEEK	·	
COURSE LENGTH	START DATES 2022	PRICE PER COURSE	
10 weeks	04 January, 21 March, 20 June, 03 October 2022	£3430	
CAMBRIDGE B2 FIRST	– 15 LESSONS PER WEEK		
COURSE LENGTH	START DATES 2022	PRICE PER COURSE	
10 weeks	04 January, 21 March, 20 June, 03 October 2022	£2790	
CAMBRIDGE C1 ADVA	NCED - 20 LESSONS PER WEEK	·	
COURSE LENGTH	START DATES 2022	PRICE PER COURSE	
10 weeks	04 January, 21 March, 20 June, 03 October 2022	£3430	
CAMBRIDGE C1 ADVA	NCED – 15 LESSONS PER WEEK		
COURSE LENGTH	START DATES 2022	PRICE PER COURSE	
10 weeks	04 January, 21 March, 20 June, 03 October 2022	£2790	
CAMBRIDGE C2 PROF	ICIENCY - 20 LESSONS PER WEEK		
COURSE LENGTH	START DATES 2022	PRICE PER COURSE	
10 weeks	04 January, 21 March, 20 June, 26 September 2022	£3430	
CAMBRIDGE C2 PROF	ICIENCY – 15 LESSONS PER WEEK		
COURSE LENGTH	START DATES 2022	PRICE PER COURSE	
10 weeks	04 January, 21 March, 20 June, 26 September 2022	£2790	



ONE-TO-ONE				
LESSONS		START DATES 2022	PRICE WITH GROUP COURSE (10% SAVING)	PRICE
5		Flexible	£413	£459
10	1 LESSON	Flexible	£826	£918
15	= 55 MINUTES	Flexible	£1120	£1244
20		Flexible	£1469	£1632
25		Flexible	£1813	£2015
30		Flexible	£2111	£2346
ONLINE LESSONS		START DATES 2022		PRICE PER LESSON
Minimum 1 lesson		Flexible		£71

ONLINE COURSES				
COURSE	COURSE LENGTH	START DATES 2022	PRICE PE	ER COURSE
General English 5 lessons per week	1+ weeks	Every Monday	£98	
General English 15 lessons per week	1+ weeks	Every Monday	£239	
General English 20 lessons per week	1+ weeks	Every Monday	£299	
IELTS Preparation 15 lessons per week	4 weeks	See website:	£956	
IELTS Preparation 20 lessons per week	4 weeks	ihlondon.com/IELTS-Preparation-online	£1912	Part-time or courses al
Cambridge Exams Preparation 15 lessons per week	10 weeks	See website: ihlondon.com/cambridge-b2-online	£2010	available Visit ihlondon
Cambridge Exams Preparation 20 lessons per week		ihlondon.com/cambridge-c1-online ihlondon.com/cambridge-c2-proficiency-online	£2580	online-eng for detai

ACCOMMODATION				
RESIDENCES	PRICE PER WEEK			
Chapter Highbury, single en-suite	£369			
Chapter Kings Cross, single studio	£469			
EXECUTIVE HOMESTAY WITH PRIVATE BATHROOM				
Single room with breakfast	£299			
Single room with breakfast and 4 evening meals	£335			
Single room with breakfast and 7 evening meals	£361			
Twin room with breakfast	£258 per person			
Twin room with breakfast and 4 evening meals	£294 per person			
Twin room with breakfast and 7 evening meals	£319 per person			
SUPERIOR HOMESTAY				
Single room with breakfast	£252			
Single room with breakfast and 4 evening meals	£288			
Single room with breakfast and 7 evening meals	£314			
Twin room with breakfast	£211 per person			
Twin room with breakfast and 4 evening meals	£247 per person			
Twin room with breakfast and 7 evening meals	£278 per person			
STANDARD HOMESTAY				
Single room with breakfast	£206			
Single room with breakfast and 4 evening meals	£242			
Single room with breakfast and 7 evening meals	£268			
Twin room with breakfast	£175 per person			
Twin room with breakfast and 4 evening meals	£201 per person			
Twin room with breakfast and 7 evening meals	£232 per person			

TRANSFERS			
AIRPORT	PRICE PER PERSON		
Heathrow (one way)	£101		
City (one way)	£101		
Gatwick (one way)	£132		
Luton (one way)	£148		
Stansted (one way)	£148		
Shared Transfer (one way) from/ to any of the above airports	£73		
RAIL TRANSFERS			
St Pancras, Eurostar	£51		
T (	- ·		

Transfers should be booked in advance. For return transfers, participants can book in advance or at the school when they are studying.

### COURSE REGISTRATION FEE

£98

### INSURANCE

£7 per week. View the insurance policy at: ihlondon.com/useful-information/insurance/

### **PUBLIC HOLIDAYS**

Monday 03 January, Friday 15 April, Monday 18 April, Monday 02 May, Thursday 02 June, Friday 03 June, and Monday 29 August. There will be no classes on these dates. The school closes for Christmas on Friday 23 December and reopens on Tuesday 3rd January 2023. There will be no classes during this time.

### ACCOMMODATION BOOKING FEE

There is an accommodation booking fee of £49. Our accommodation charges are for 7 nights, arriving and departing on a Sunday. Minimum stay of one week for all accommodation types. You can extend your accommodation after you arrive, rooms are subject to availability, so please speak to our accommodation department. Sometimes we use agencies to help us to find extra accommodation, which will be organised through our team. We can arrange for you to share a room with a friend, provided you book for identical dates and both of you are studying at the school.

### SUMMER SUPPLEMENT

There is a £47 per week summer supplement fee for residential and £30 per week summer supplement fee for homestay from Sunday 28 June 2022 to Sunday 29 Aug 2022.

### BOOKING

### CONDITIONS

By making a booking with International House Trust (trading as 'International House London') you agree to the terms and conditions as set out below. Unless specifically agreed in writing, these conditions have precedence over any other communications.

If you have made a booking via a Educational Travel Operator (ETO), your contract is with the ETO and not with International House London.

### Course availability:

Every attempt will be made to place you on the course of your choice. However, we cannot guarantee a particular course and timetable until you have taken an entry test and, for some teacher training courses, had an interview. In the event of insufficient applications for a course, the school reserves the right to offer an alternative course of equal value or a refund.

#### Age

Our minimum age is 16 years, except for specific young learner programmes, and our Executive English programmes, where the minimum age is 21.

#### Insurance

It is highly recommended that all students take out comprehensive travel insurance. We can provide competitively priced student insurance for £6.50 a week. Please see: ihlondon.com/useful-information/insurance/ for more details.

### Student visa regulations

For the latest information about student visas for the UK, see our Getting a Visa page or visit the www.gov.uk website. You may require a student visa to study in the UK.

Anyone with a UK standard visitor visa will be allowed to study for up to six months. A study visa will be required for extended stays of up to 11 months. An alternative but more expensive route is the Student Visa (Sponsorships) visa route. We are a Student Visa (Sponsorships) Sponsor under the UKVI's points-based system (no. 5BY3ENNA5).

If a visa is required, it is your responsibility to obtain the correct type. If you require a visa and arrive without one, you will not be able to attend the school. You must study for a minimum of 15 hours per week to comply with immigration regulations. A course may be terminated at any point if a participant is found not to have the right to study in the UK or if the conditions under which they are allowed to study in the UK are broken.

The school has a legal obligation to collect and maintain application information, as well as passport and visa data. For Student Visa (Sponsorships) visa holders, the School has an obligation to inform the Immigration Authorities about students whose attendance falls below the standard required by their visa.

If a visa application is unsuccessful, yet all documentation was correctly submitted, please send a copy of the visa refusal letter to our admissions team. A course fee refund will be issued when we receive this document.

### Attendance and student holidays

Students on courses of 12 weeks or more may take one week of holiday for every 12 weeks booked. Holidays must be booked at least 7 days in advance and cannot be taken during exam preparation courses.

Students are expected to attend lessons regularly and on time. No refunds will be provided for lateness or unauthorized absence.

### **Public Holidays**

Unless otherwise stated there are no classes on public holidays in England. The dates of the public holidays are as follows: Monday 03 January, Friday 15 April, Monday 18 April, Monday 02 May, Thursday 02 June, Friday 03 June, Monday 29 August, Monday 26 December and Tuesday 27 December. Please note that there will be no classes from Saturday 25th December 2022 until classes restart on Tuesday 3rd January 2023.

### Airport and railway station transfers

We can provide transport from your airport or train station to your accommodation at prices stated in our price lists. Once booked these fees are non-refundable irrespective of whether or not the service is used. These fees must be paid at least four weeks before the transfer date.

### **Code of Conduct**

The school reserves the right to terminate an enrolment without issuing a refund, where a participant's behaviour is such that it would be unreasonable for them to continue their studies. We also reserve the right to refuse to admit onto the premises or cancel a student's course or accommodation due to overriding health and safety concerns,

### **Special offers**

Discounts cannot be applied retrospectively to existing bookings and only one discount can be applied to a booking.

### **Variation to fees**

We usually set, and hold, our fees for a calendar year. Fees are chargeable based on the fee for the course published in the brochure for the year in which you choose to study. However, if you book a course before 1st November for the following year you may choose to be charged the fee at the current rate. Please note that if you extend your course, additional weeks will be chargeable at the fee applicable on the date that you extend your booking.

### **Deposits**

All of our courses require a deposit at the time of booking. Deposits are non-refundable, except under the visa refusal conditions detailed above.

Deposits for individual students are £200 unless this is more than the value of the course fee. Deposits for group bookings are 10% of the total course fee.

The payment of the deposit provisionally secures your place on the course.

### **Tuition Fees**

The full fee should be paid upon booking and no later than four weeks before the start of your course. If not paid via our online booking system an invoice will be raised and sent to you. We do not allow students that owe fees to attend the class or to enter our accommodation. Your place is not confirmed until the full course fees have been received.

We charge a registration fee of £98 to cover our costs in processing your application and issuing your student access card. This fee is not payable by existing students, re-enrolments within a year of leaving, modern language courses, or young leaner courses. This fee is due upon booking and is non-refundable.

You can make changes to your course on payment of a course change fee of £20 as long as spaces on the new course are available and you meet the entry conditions.

Should you need to cancel or postpone your study the following tuition refund policy applies:

- Up until ten working days before the start of the course – full refund or up to 12-month postponement
- Fewer than ten working days before arrival - 75% tuition refund or up to 12-month postponement
- After the course has commenced no refund or up to 12–month postponement

Any refunds will be paid up to sixty days following the date of cancelation. Refunds are only payable to the bank account used for the original booking. Any courses that are postponed and then subsequently cancelled are bound by the same terms and conditions that would have applied at the time of the initial course postponement.

All refunds exclude the registration fee (£98). If the registration fee was waived at time of booking it will be deducted from the total refund payable.

### **Accommodation Fees**

If you book a residence or homestay accommodation through us, you will need to pay four weeks in advance of your arrival date. Your accommodation is not confirmed until full payment is received.

We charge an accommodation fee of £45 to cover our costs in finding you suitable accommodation, either in a student residence, homestay accommodation or a hotel or apartment. This fee is non-refundable.

All refunds exclude the accommodation booking fee (£45). If the placement fee was waived at time of booking it will be deducted from the total refund payable.

Should you wish to change your accommodation, and subject to availability, we can arrange this, for a fee of £40.

If you decide to cancel your accommodation our refund policy is outlined below:

- Up until ten working days before arrival full refund or up to 12-month postponement
- Fewer than ten working days before arrival – full refund minus two weeks of accommodation fees or up to 12-month postponement minus two weeks of accommodation fees
- After the arrival date full refund minus two weeks of accommodation fees

Any refunds will be paid up to sixty days following the date of cancelation. Refunds are only payable to the bank account used for the original booking. Any accommodation that is postponed and then subsequently cancelled is bound by the same terms that would have applied at the time of the initial postponement.

#### How to Pay

All fees are stated in GBP. We prefer payment by credit card but will accept cash at our Stukeley Street Reception. For currencies other that GBP you will be charged the exchange rate applicable at the time of booking plus a handling fee dependent on the currency and amount.

We accept payment by MasterCard, Visa,
American Express and JCB and you can pay via
our website at the time of booking, or by phone.
International students can pay via Flywire (www.
flywire.com) or bank transfer to
30–65–41, 37995568. Please make sure that you
quote your name in the reference section

We are not responsible for any bank service fees; it is the responsibility of the student to cover any amounts required to ensure that we receive the full student fee. Always quote the student number on bank transfers. Credit card payments are subject to a 1.5% handling fee for bookings which are not made online.

### Force Majeure

The School will not be responsible for the non-performance of any contractually agreed obligations if they are unable to take place due to an act of Force Majeure.

Force majeure includes: armed conflict, fire, flooding, civil disorder, industrial action, acts of terrorism, unusually adverse weather conditions, natural disaster, infectious diseases (e.g. Covid-19) and any other events outside of our reasonable control which may lead to the inability of the School to fulfil its obligations.

If any of the above occurs, the School will endeavour to offer the best alternative arrangements, dates, or venues available. The School does not accept liability for any compensation that is greater than the total fees paid.

### Course changes made by IH London in the event of an enforced school closure due to COVID19

Where the School is unable to offer the booked course and accommodation, due to enforced school closure, the following provisions will be made to protect the student and any associated ETO. The School will offer the following in the event of not being able to run face to face courses at the London school:

- A substitute online course will be offered for the same enrolment period
- A course which has not yet started can be postponed for a new start date within 12 months of the original enrolment date
- A course which has already begun can be continued online without interruption and will revert to face to face when the School reopens unless the student prefers to remain online
- A course which has already begun can also be postponed with a new start date within 12 months of the date that the school closed. The course will continue for the unused seament of the booking
- Any unused accommodation will be refunded in full
- If the course is postponed no additional administration fees will be charged.
- If neither of the above options (online or postponement) are selected the School will refer to its policy on Force Majeure
- A refund will only be considered in exceptional circumstances. Any approved refunds will be payable up to 60 days from the date on which the booking is cancelled

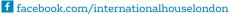
If you have any questions about which course is right for you, please contact us and we'll be happy to help.

### How to book a course:

Contact us on sales@ihlondon.com +44 (0)20 7611 2400

Book online: ihlondon.com

Contact your local Educational Tour Operator



**☑** @IHLondon

in linkedin.com/company/international-house-london

youtube.com/IHLondonSchool

instagram.com/ihlondon

ihlondon





PRICE LIST 2022
Turkey





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# **Group Classes**

Timetable	Course	Number of Weeks	Price
	General English / Business English / Exam Preparation	1 to 4	€210 p/w
00 have AM	General English / Business English / Exam Preparation	5 to 11	€200 p/w
20 hours AM	General English / Business English / Exam Preparation	12 to 24	€180 p/w
	Work and Study Programme	25	€3,300
	General English / Business English / Exam Preparation	1 to 4	€195 p/w
4.5 la a	General English / Business English / Exam Preparation	5 to 11	€185 p/w
15 hours AM	General English / Business English / Exam Preparation	12 to 24	€170 p/w
	Work and Study Programme	25	€3,150
	General English / Business English / Exam Preparation	1 to 4	€170 p/w
45 harris DM	General English / Business English / Exam Preparation	5 to 11	€160 p/w
15 hours PM	General English / Business English / Exam Preparation	12 to 24	€140 p/w
	Work and Study Programme	25	€2,750
20 hours	Young At Heart	1	€300 p/w

# There is a course registration fee of €80 and a course materials fee of €40 for all adult course bookings.

\*Except for public holidays. Please see page 8 for our school's holiday dates

# Individual Tuition & Career Services

Programme	Туре	Price
	12 Sessions - Flexible Timetable	€420
My English Coach	24 Sessions - Flexible Timetable	€840
	36 Sessions - Flexible Timetable	€1,170
0.01.00	10 Hours - Flexible Timetable	€700
	15 hours - Flexible Timetable	€1,020
One to One	20 hours - Flexible Timetable	€1,300
	Per hour - Flexible Timetable	€70
Work Evperience	Entry Level	€500
Work Experience	Professional Level	€650
My Career Coach	5 session + Networking Events €245	

There is a course registration fee of €80 and acourse materials fee of €40 for all adult course bookings

# **Teacher Training**

CELTA Full time	€1,495
CELTA part time	€1,495
Delta Module 1	€850
Junior Certificate in TEFL	€100
Refresher For non-native teachers	€790
Teacher Refresher CLIL programme	€840
Integrating ICT into Language Education	€840
Co-operation Strategies and Emotional Intelligence for Educators	€840

# **Juniors**

### Package Price per week

Dublin - Wesley College	Homestay	€790
Dubiii1 - Wesley College	Residential	€980
	Homestay	€790
University College Cork	Residential	€850
	Residential en-suite	€890
Young Adult	Homestay	€700
Tourig Addit	Residential (18+)	€895
	Classes	€275
Family Programme	Classes & accommodation	€590
i aitilly Flograffille	Classes & Activities	€475
	Classes, Activities & Accommodation	€790

All of the above prices include registration, assessment and course materials.

# Accommodation

Price per week

Price per week

	September to June	July and August	
Accommodation - Homestay			
Homestay Single room, half board	€260	€280	
Homestay Twin room, half board	€230	€250	
Private Bathroom Supplement	€60	€60	
Special Diet Supplement	€50	€50	
Accommodation - Residential Self Catering (18+ years)			
Single Room En-Suite	€360	€380	

There is an accommodation placement fee of €60 for all accommodation bookings.

# Services

Arrival Airport Transfer, within Dublin (for adult and junior student)	€80
Arrival Airport Transfer, within Cork (for adult and junior student)	€50
Return Airport Transfer, within Dublin (for adult and junior student)	€140
Return Airport Transfer, within Cork (for adult and junior student)	€90
Arrival Airport Transfer, from Dublin Airport to Cork (for junior students)	€90
Return Airport Transfer, from Dublin Airport to Cork (for junior students)	£150
Medical Insurance (up to 3 months, for non-EU students only)	€70
Medical Insurance (up to 8 months, for non-EU students only)	€150
Travel and Medical Insurance (up to 5 weeks, for junior EU students only)	€50
Unaccompanied Minor (UM) Service** (must be booked with an airport transfer)	€50 each way

# **Exam Prices**

B1 preliminary	€170
B2 First	€170
C1 Advanced	€180
C2 Proficiency	€190
B2 Business Vantage	€170
C1 Business Higher	€170
IELTS	€200

# Our Course Dates and Information

# We will be closed on the following public holidays:

3 <sup>rd</sup> January
17 <sup>th</sup> March
18 <sup>th</sup> April
2 <sup>nd</sup> May
6 <sup>th</sup> June
1 <sup>st</sup> August
31st October
19th December to 2nd January 2023 (included)

In the case of public holidays occurring on a Monday, students will begin their course with us on the Tuesday of that week. Public holidays are non-refundable.

Exams are held on the following dates. These are based on the time of publishing. Please check the exact dates with us, before making final travel arrangements.

### **B1** preliminary Exam Dates

Saturday 19<sup>th</sup> February Saturday 12<sup>th</sup> march Saturday 2<sup>nd</sup> April Saturday 7<sup>th</sup> May Saturday 11<sup>th</sup> June Saturday 8<sup>th</sup> October Saturday 12<sup>th</sup> November

### **B2 First Exam Dates**

Saturday 5<sup>th</sup> March
Saturday 23<sup>rd</sup> April
Saturday 14<sup>th</sup> May
Saturday 4<sup>th</sup> June
Thursday 28<sup>th</sup> July
Thursday 25<sup>th</sup> August
Saturday 8<sup>th</sup> October
Saturday 5<sup>th</sup> November

Saturday 10th December

### C1 Advanced Exam Dates

Saturday 8<sup>th</sup> January
Saturday 12<sup>th</sup> March
Saturday 7<sup>th</sup> May
Saturday 4<sup>th</sup> June
Friday 29<sup>th</sup> July
Friday 26<sup>th</sup> August
Saturday 22<sup>nd</sup> October
Saturday 3<sup>rd</sup> December

### **C2 Proficiency Exam Dates**

Saturday 26th November

### **B2 Business Vantage Exam Dates**

Saturday 5<sup>th</sup> March Saturday 28<sup>th</sup> May Saturday 3<sup>rd</sup> December

### C1 Business Higher Exam Dates

Saturday 18<sup>th</sup> June Saturday 19<sup>th</sup> November

### **Young at Heart Dates**

21st to 25th March 20th to 24th June 18th to 29th July 15th to 19th August 12th to 16th September 12th to 16th December

### **Full Time CELTA Dates**

4th to 28th January
7th March to 1st April
30th May to 24th June
4th to 29th July
5th to 30th September
7th November to 2nd December

### **Part Time / Online CELTA Dates**

Spring Course: 31st January to 13th May

Live Teaching Practice: 28<sup>th</sup> February to 4<sup>th</sup> March (Block1) 4<sup>th</sup> to 9<sup>th</sup> April (Block 2)

Autumn Course: 29th August to 9th December

Live Teaching Practice: 26<sup>th</sup> to 30<sup>th</sup> September (Block1) 24<sup>th</sup> to 28<sup>th</sup> October (Block 2)

### **Junior Certificate in TEFL Dates**

18th to 22nd April

### **Teacher Refresher Dates**

4<sup>th</sup> to 15<sup>th</sup> July 18<sup>th</sup> to 29<sup>th</sup> July 1<sup>st</sup> to 12<sup>th</sup> August

# **Teacher Refresher CLIL Programme Dates**

4th to 15th July

# Integrating ICT into Language Education Dates

18th to 29th July

# **Co-operation Strategies and Emotional Intelligence for Educators**

1st to 12th August

### Wesley College, Dublin Homestay and Residential Dates

4th to 29th July

# **University College Cork Homestay and Residential Dates**

4<sup>th</sup> to 29<sup>th</sup> July

### **Young Adult Programme Dates**

20th June to 12th August

### **Family Programme Dates**

18th to 29th July

### **Contact Details**

Admissions: enrol@ihdublin.com

Accommodation: homestay@ihdublin.com

Marketing: marketing@ihdublin.com

General: info@ihdublin.com

Accounts: accounts2@ihdublin.com
High School: highschool@ihdublin.com

# **Our Terms and Conditions**

### **Booking a Course**

### Individuals

To book a course, students must complete an application form and send it to us by email. Students can also book online via our website: www.ihdublin.com

### Groups

For group bookings, we must receive a completed International House Dublin group booking form at least 5 weeks before arrival date.

### **Payment**

#### Individuals

A non-refundable deposit of 20% is required from all students, at time of booking. The remaining balance due must then be paid at least 2 weeks before arrival.

Payments can be made by:

- Credit card (all major cards accepted)
- Bank transfer in EURO (€). Please see bank details below:

Account Name: ICON International Ltd.

Account Number: 73187072

Bank: Ulster Bank Ltd., College Green, Dublin 2.

Sorting Code: 98-50-10 SWIFT/BIC Code: ULSBIE2D IBAN: IE03ULSB98501073187072

Each student's name and invoice number must be stated on all bank transfers. Please note that bank charges are not included in our prices and must be paid by the sender.

All details will only be confirmed, once we have received proof of full payment.

#### Groups

A non-refundable deposit of 20% is required from all groups at time of booking. The remaining balance due must then be paid at least 2 weeks before arrival.

All details will only be confirmed, once we have received proof of full payment.

### **Fees**

All of our prices include lessons, Wi-Fi, use of our computers, placement test and end of course certificate.

There is a registration fee of €80 and course materials fee of €40 for all adult course bookings. Both these fees are already included in the Teacher, Junior and High School package prices.

### Lessons

Each lesson is 60 minutes.

#### **Accommodation**

All individual accommodation prices per week, are based on a 7-night stay. There is a placement fee of €60 for all adult student accommodation bookings.

Refunds will not be given for early departure. Extra nights in homestay are possible, subject to availability and an additional charge. Students wishing to extend their accommodation should check availability with us well in advance of completion of their initial stay.

Accommodation details will only be sent once we have received proof of full payment.

Any damage caused by a student to our homestay or apartment accommodation, will be charged to the student or students responsible. We reserve the right to charge the student for any exceptional cleaning required.

Any special dietary requirements, such as gluten-free, vegan or dairy-free diets, will be subject to a supplement of €50 per week (€50 per week in July & August) for homestay accommodation. All our student apartments are self-catering, with no meals included.

Check in to and check out for our homestay and apartment accommodation in on Satrudays or Sundays.

Students should check availability with our Admissions Team before booking flights.

Our homestays are all located in the suburbs of Dublin, with public transport access and an average commute time of 30-50 minutes. Please note that this can vary at peak times.

Homestays will not provide house keys to students under 18.

Students under 18 must adhere to our curfews.

### **Airport Transfers**

Flight details should be sent to us at least 7 days prior to arrival. For students booking an airport transfer, we need the flight number and arrival time. Unless accompanied by an adult, students under the age of 18 must book and pay for transfers on arrival and departure. Missed transfers are non-refundable.

### Cancellation

All cancellations must be sent to us in writing by email.

#### Course

For all cancellations received in writing at least 14 days prior to arrival, a full refund will be given minus the non-refundable deposit.

For cancellations of less than 7 days, no refund is given.

No refund will be given after arrival date.

In the case of illness, students may ask for their course to be postponed to a later date and must present us with a medical certificate. A course cannot be carried over to the next calendar year. All courses are non-transferrable.

### Accommodation

For all Accommodation cancellations received in writing at least 14 days prior to arrival, a full refund will be given minus the non-refundable deposit.

#### Visa Students

Bookings for students who require visas are placed as provisional until proof of the visa is received.

If an amendment occurs because of a visa delay/refusal less than 5 working days before arrival date, 1 week's accommodation fees will apply.

In the case of a visa refusal, a full refund will be given minus a fee of €90. The refund will only be processed when we receive the official letter of refusal from the Embassy.

### Refunds

For any refunds made, please note:

- If payment is received from an agent, the refund is made directly to the agent.
- If payment is received from a student, the refund is made directly to the student.

### **Public and School Holidays**

In the case of public holidays occurring on a Monday, new students will begin their course with us on the Tuesday of that week. These new students will be compensated with 2 additional hours tuition on the Friday afternoon of the same week.

Public holidays are non-refundable.

### **Beginner Lessons**

Olf there are not enough participants on the course, we will offer alternatives to the students following the below guidelines:

1 student – 4 hours of 1:1 tuition
 2 students – 8 hours of 2:1 tuition
 3 students – 12 hours of 3:1 tuition

### Insurance

All students should obtain appropriate medical and travel insurance, before arrival into Ireland. International House Dublin can arrange medical insurance for students, upon request.

Students from the EU should travel with their European Health Insurance Card (E111) card. This will allow students to access medical care in Ireland.

#### Visa Students

All non-EEA students should contact their local Irish Embassy, or visit the Immigration Service website www.inis.gov.ie to check their visa requirements.

All non-EEA students registered for courses over 12 weeks in length, are obliged to register, pay for and sit an approved English language exam. An exam fee of €150 is required at time of booking, for all non-EEA students who will remain in Ireland for over 90 days.

#### **Junior Students**

For all students under the age of 18, parents/guardians must accept the school rules and Terms & Conditions, prior to receiving the booking confirmation. The parents/guardians must also complete and sign our consent forms and return them to us, with the enrolment form.

### **Group Leaders**

Group Leaders are expected to be present in the school at all times when their students are in the building. They should supervise their students when they are not in class, including break times and lunch times.

Group Leaders are expected to attend all group activities.

Group Leaders should have the phone number of all their students. All the students should have their Group Leader's phone number. Group Leaders are required to provide us with a phone number contactable in Ireland.

If a student is ill at any time, Group Leaders should accompany them to the doctor. Any costs incurred are the responsibility of the Group Leader / Agency / students' parents. We will not be responsible for doctor's visits or costs incurred.

### **Discipline**

If a student's behaviour or conduct is unsatisfactory, they will be subject to our disciplinary procedures. A serious breach of conduct may result in expulsion. In the event of expulsion, fees will not be refunded. Additional charges for flights and other costs will not be covered by us and are the responsibility of the student or, in the case of underage students, their parents/guardians.

### **Publicity Materials**

Permission is given for the use of student comments, testimonials and photographs/images, in our official promotional material with acceptance of these Terms & Conditions.

### Travel

We cannot be held responsible for alternative transport costs in the case of industrial action or timetable changes.

### Covid-19

In the event of a travel ban or border closures in either country of origin or destination, full refund applies.



















International House Dublin The Steelworks, Foley Street, Dublin 1, Ireland

**T:** +353 1 877 3900 E: info@ihdublin.com w: www.ihdublin.com

Follow us







### **Adult Courses**

MINIMUM AGE: 16

tel: +44 (0)117 9090911 email: info@ihbristol.com www.ihbristol.com



### COURSE PRICES (per week)

COOKSE PRICES (per week)				
2022	GENERALENGLISH30LESSONS/ GENERALENGLISH+CAMBRIDGE/ GENERALENGLISH+IELTS MORNINGS AND AFTERNOONS 30 x 45 MINUTE LESSONS	GENERALENGLISH 20 LESSONS  MORNINGS ONLY  20 x 45 MINUTE LESSONS		
1 - 6 weeks booking	£289	£254		
7 - 12 weeks booking £278		£243		
13-24 weeks booking	£267	£232		
25+ weeks booking	£246	£211		
Course Administration Fee £45				
Course Materials Fee: £33 for courses up to 12 weeks   +£22 for courses more than 12 weeks   +£22 for exam course				

Cambridge Exams (B1 Preliminary, B2 First, C1 Advanced, C2 Proficiency) see full dat	<u>eshere</u> £120-£180
SPECIALIST COURSES & PACKAGES	
Special price: 10-week General English + Cambridge, including books & exam (see full 4th January - 11th March; 28th March - 3rd June; 23rd May - 29th July; 26th September - 3rd December	dates here) £2748 Incl. books & Exam Fee
Intensive Cambridge Exam Course (FCE / CAE) (1st-26th August 2022)	£1398 Incl. books & Exam Fee
Best of Bristol 45+ Course (2 weeks) see dates & more infohere	£988
One-to-One English: 1x60 minutes / 10x60 minutes	£75/£650

90-14	Cil., C. D.,	A t. A a	more information here

High Season Supplement (per week) 20th June-19th August 2021

Bespoke Group or Individual Courses	(Online or in-person)
-------------------------------------	-----------------------

OET Exam Course (1 week intensive) see dates & more info here

### r in-person) Quote on request

### **TEACHER TRAINING**

Foreign Teachers of English Cours	e (FTE) <u>see dates &amp; more info here</u>
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£	67	8

CELTA Course	£1545

### **CELTA Introductory Course**

£150

£397

\*If taking the CELTA course at IH Bristol within 3 months of the Introductory course, students will have the Introductory course cost deducted from their CELTA course fees

### WHAT'S INCLUDED

- Phrase of the day	- Access to our online study area	- Weekly social programme*
- Weekly progress tests	when you confirm your course until	- Weekly Conversation Club
- Tutorials every 4 weeks	3 months after course completion	- Study Room with tutor
- Free Wi-Fi in school	*Subject to conditions	_

LOWSEASON	HIGHSEASON	CLOSED ON THE FOLLOWING DAYS
4 <sup>th</sup> January - 17 <sup>th</sup> June 2022 22 <sup>nd</sup> August - 23 <sup>rd</sup> December 2022	20 <sup>th</sup> June - 19 <sup>th</sup> August 2022	3 <sup>rd</sup> January, 15 <sup>th</sup> -18 <sup>th</sup> April, 2 <sup>nd</sup> May, 2 <sup>nd</sup> -3 <sup>rd</sup> June, 29 <sup>th</sup> August, 25 <sup>th</sup> Dec 2022-3 <sup>rd</sup> January 2023



International House Bristol

T: +44 (0)117 909 0911 E: <u>info@ihbristol.com</u> ihbristol.com

### Accommodation

MINIMUM AGE: 16

tel: +44 (0)117 9090911 email: info@ihbristol.com www.ihbristol.com



£149

### ACCOMMODATION

HOMESTAY - Based on Sunday arrival & Saturday departure

Single Room-Half-Board		£173

Single Room - Half-Board - Under 18s
 £183

Single Room - Self-Catering

Additional nights: Half-Board: £32 / Self-Catering: £29

Weekly supplement for halal/gluten-free food £21

Late arrival fee for students arriving after 11pm £21

### RESIDENTIAL ACCOMMODATION

Available on request

Accommodation Placement Fee £45

Accommodation Change Fee £45 High Season Homestay Supplement (per week) £16

### AIRPORT TRANSFERS (one way)

Bristol International £59 / (£77 under-18s)\*
London Heathrow £229 / (£241 under-18s)\*
London Gatwick £267 / (£271 under-18s)\*
\*Students under the age of 16 travelling alone must also book our Unaccompanied Minor service £21

### HOW TO BOOK

- Before booking your course, please ensure you have read and understood our <u>booking Terms & Conditions</u>
   <u>here</u>, including Terms & Conditions for Accommodation, if you are booking it
- To book, please complete our online enrolment form here: <a href="https://www.ihbristol.com/english-courses/apply">https://www.ihbristol.com/english-courses/apply</a>
- Once received, we will process your application and send you the relevant documents, including your invoice.
   If you are booking onto an exam preparation course, we will send you our placement test to complete before accepting your application.
- We require a non-refundable £250 deposit in order to confirm your booking and send your letter of acceptance; the rest is due 4 weeks before you are due to begin your course.
- If you are applying for a visa, please keep us updated with your application.

We look forward to welcoming you to IH Bristol!





# 2022 REGISTRATION FORM & EURO(€) PRICE LIST

WhatsApp: +27-67-217-8363 Email: info@ihcapetown.com

### - 2022 IH CAPE TOWN REGISTRATION FORM -

NAME & ADDRESS												
Family N	ame						(	Gender	Male		Female	
First Na	me					Nationality						
Addres	s						Country of Birth					
Zip Co	de						Pa	assport No.				
Telephone N	Jumber						Da	ate of Birth				
Ema	ail					1	Emergency	y Contact Tel No.				
Emergency Co	ntact Name						Emergenc	y Contact Email				
				LA	NGUA	GE C	OURSE	ТҮРЕ				
	Course		Т	Start Dat	e	Е	nd Date	Number o	of Weeks		Package	Yes/No
Sta	ndard - 15 hr	'S		DD/MM/YY	YY	DD/M	IM/YYYY	Private /	Personal	5		
Inte	nsive - 23 hr	:s		DD/MM/YY	YY	DD/M	IM/YYYY	Study Pro	gramme	10		
Bus	iness – 23 hr	s		DD/MM/YY	YY	DD/M	IM/YYYY	less	ons	15		
Privat	e IELTS/TOI	EFL		On Reque	st							
Private Camb	ridge Exam F	Preparation		On Reque	st	On	Request					
FCE	CAE	CPE										
				F	ACCOMM	IODATI	ON TYPE					
Ar	rival Date:		Γ	D/MM/YYY	Y		Departu	ıre Date:		DD,	/MM/YYY	Y
Atlantic	Point Backpa	ackers		8 Bed Dorm		В	unk Beds,	Shared Bath				
Atlantic	Point Backpa	ackers	4	4-6 Bed Dorm		Si	ingle Beds	, Shared Bath				
Atlantic	Point Backpa	ackers		Twin Room		Si	ingle Beds	, Shared Bath				
Atlantic	Point Backpa	ackers		Twin Room		Si	ingle Beds	, Private Bath				
Atlantic	Point Backpa	ackers	Singl	e Private Batl	nroom	Single Bed, Private Bath						
Stu	ident@Home	2		Twin Room		Sing	le Bed, Sh	ared Bathroom				
Stu	ident@Home	•		Single Roon	n	Sing	le Bed, Pri	vate Bathroom				
I	Iome Stay		Sing	le, Shared Bat	throom		Bed & Bre	eakfast				
I	Iome Stay		Sing	le, Shared Bat	throom		Half Bo	ard				
I	Iome Stay		Sing	le, Private Bat	throom		Bed & Br	eakfast				
I	Iome Stay		Sing	le, Private Ba	throom		Half Bo	pard				
Are	you a smokei	r?		Y/N								
Do you h	ave any aller	gies?		Y/N								
Medi	cal Condition	1?										
					MEDIC	CALINS	BURANCE	3				
Will you have ad									Yes		No	
Would you like u	s to provide you	ı with a quotati	ion for yo	ur health insura					Yes		No	
FLIGHT DETAILS												
Transfers needed (Y/N)								Ye	s		No	
Arrival Flight: Depature airport leaving time					Arrival	airport arriving	time	F	light No.			
Departure Flight: Depature airpo			airport l	leaving time			Arrival	airport arriving	time	F	light No.	
				HOW DID	YOU HEA	AR ABO	UT IH CA	PE TOWN				
Agent	Brochur	e/ Magazine	2	Internet		Friend Other. Brochure/ Mag (Please specify)						

### General Data Protection Regulation (GDPR) & POPIACT

I agree to the processing of my personal data by the school in line with the school's policy and principles of the GDPR/POPIACT for the purposes of being enrolled, classed and supervised as a student of Ih Cape Town (Pty) Ltd. The school privacy policy can be found on the website www.ihcapetown.com.

Please tick: Yes No

### **Email Address**

Kindly note that your email address will be used solely for pre-arrival testing purposes before the start of your course. There after we may send you occassional school updates.

### **COURSES**

### General English

**Standard English**: Contextual lessons are balanced to ensure that students improve their ability to apply language structures.

**Intensive English:** Provides further improvement of a student's skills and vocabulary with a view to developing their communicative competencies.

**Business English**: Lessons focus on relevant grammar, vocabulary and pronunciation as well as on skills practice within a business context.

Recommended course start dates: 3<sup>rd</sup>Jan, 14<sup>th</sup> Feb, 28<sup>th</sup> Mar, 9<sup>th</sup> May, 20<sup>th</sup> June, 1<sup>st</sup> Aug, 12<sup>th</sup> Sept, 24<sup>th</sup> Oct, 5<sup>th</sup> Dec

\*Registration Fee Note

The registration fee includes all course books depending on your course duration.

- \* €60 (0-11 weeks course duration)
- \* €100 (12+ weeks course duration)

Maximum students per class	14 Students
Registration fee*	Please see registration fee note
Course start dates	Every Monday

### Prices

### All prices below are per week

Programme	2 - 4 Weeks	5 - 11 Weeks	12 - 24 Weeks
Standard English (15 hours per week)	€255	€245	€215
Intensive English (23 hours per week)	€335	€315	€285
Business English (15 hours Standard English + 8 Business hours)	€355	€325	Max 8 Weeks
Private Tuition	5 lessons-€210	10 lessons - €355	15 lessons - €525
Extra Personal Study Programme (Includes 20 minutes 1:1 each week)	5 Lessons - €125	10 Lessons - €200	10 Lessons - €225

English for Specific Purposes (ESP) 15 hours of Standard English + Private one-to-one lessons			
Individual Lessons	To Be Assessed		
15 hours of Standard English + 2 hours of	Private English for Specific Purposes (ESP)		
Course start dates	On Request		
Required level	Intermediate +		
*Prices availab	le on request		
Cambridge Exam Prepara 15 hours of Standard English + Pr			
Cambridge FCE, CAE, CPE (Individual)	To Be Assessed		
15 hours of Standard English + 8 hours of Private Cambridge exam preparation			
Course start dates	On Request		
Required level	Intermediate +		

### **IELTS and TOEFL**

An intensive IELTS/TOEFL exam preparation course. Language skills and activities are combined with exam practice and insightful test-taking tips. The course covers

all the sections of the exam to ensure you're fully prepared to get the test score you require.

Individual Lessons

To Be Assessed

15 hours of Standard English + 8 hours of Private IELTS/TOEFL exam preparation

Course start dates

On Request

Required level

Intermediate +

- \* For exam fees and dates, please email us at info@ihcapetown.com
- \* Prices available on request.

### ADDITIONAL COURSES ON OFFER

- \*Family Courses/Packages
- \* Young Learner Programme
- \*50 Plus Programme
- \* English + Volunteer

\*English Plus

- \*Online Courses
- \* OET Preparation Courses

### **ACCOMMODATION**

Ih Cape Town offers a variety of accommodation options to suit your specific requirements and budget. All our accommodation suppliers follow the same standards of quality and facilities, and no matter where we manage to confirm your stay with us, we assure you that it will be safe, comfortable, clean and within walking distance or no more than a 16-minute bus ride.

Accommodation bookings are from Sunday to Sunday unless requested in advance. Extra nights can be arranged on request. Please ensure that you have confirmed availability before booking your flights.

When booking accommodation a student accepts to abide by the specific 'House Rules'. No refund will be considered for any student who is asked to leave for reasons relating to a violation of the 'House Rules'.

### Atlantic Point Backpackers.

Atlantic Point Backpackers offers the perfect mix of social and chill vibes, with a communal kitchen, in-house bar, braai area, co-working office, and plenty of outdoor space including lounge chairs and a pool. The hostel is ideally positioned 1 km from the Waterfront, 750 m from Green Point Park and steps away from cafés, restaurants and grocery stores.

Backpackers Accommodation *	Distance	\$ Per Week	\$ Per Night
Dormitory 8 bed, Shared Bath (Bunk beds, no meal)	28 min Walk	€100	€15
Dormitory 4-6 bed, Shared Bath (Single Beds, no meal)	28 min Walk	€140	€20
Twin room single beds, Shared Bathroom (Breakfast voucher included)	28 min Walk	€180	€26
Twin room single beds, Private Bathroom (Breakfast voucher included)	28 min Walk	€225	€33
Single Room, Private Bathroom (Incl Breakfast voucher)	28 min Walk	€250	€36

<sup>\*</sup>Please refer to the information fact sheets for detailed information about the specific location and facilities of each accommodation option.

Prices are per person.

### Student@Home

Situated in the most famous street in Cape Town, 106 Adderley Street is your premier address in the city. Student@Home Apartments accommodates students with a "home away from home feel", creating a wonderful base to explore the city.

Accommodation*	Distance	\$ Per Week	\$ Per Night
Twin Room (Shared Bathroom, Inc Breakfast voucher)	6 min Walk	€210	€30
Single Room (Private Bathroom, Inc Breakfast voucher)	6 min Walk	€250	€36

### **Home Stay**

This choice of accommodation is perfect for students wanting to experience the South African culture while learning English. Students are accommodated in a comfortable room either on their own or sharing with a friend.

Home Stay	Distance	\$ Per Week	\$ Per Night
Single Shared Bathroom (Bed and breakfast)	10-30 min	€180	€26
Single Shared Bathroom (Half Board)	10-30 min	€220	€32
Single Private Bathroom (Bed and breakfast)	10-30 min	€220	€32
Single Private Bathroom (Half Board)	10-30 min	€260	€38

Accommodation Check in time: 2pm Accommodation Check out time: 10am

### **GENERAL INFORMATION**

### **Placement Test**

You will be required to complete an online placement test a week prior to your arrival.

### Timetable (Each lesson is 60 mins)

Lessons are between 8.30am and 5.00pm, Monday to Friday. Your timetable will depend on your level, the course and number of hours you have booked. Your timetable will be confirmed after your online placement test, it will include both lessons and PSP hours. You will receive this via email prior to your arrival. However, on your first day, please be at school by 08:30am

Early Timetable	8.30am -10.30am   10.45am - 12.45pm	Monday - Friday
Late Timetable	01.40pm -03.00pm   03.00pm - 05.00pm	n Monday-Friday

### Personal Study Programme (PSP)

In addition to your lesson timetable you will also be allocated  $\ensuremath{\mathsf{PSP}}$  time.

All courses include PSP lessons which occur in the PSP area. This guided study with specially trained teachers, allows for your course to be specifically tailored to your unique requirements. Progress is recorded daily with extensive resources being available to support your learning.

PSP Timetable	8.30am - 4.40pm	Monday - Friday
r or illitetable	0.50aiii - <del>1.1</del> 0piii	1011day 1 11day

### - 2022 IH CAPE TOWN PRICE LIST -

### **GENERAL INFORMATION (CONT.)**

### **Administration Fees**

Registration Fee: The following registration fees will be a mandatory cost depending on your course duration.

Kindly note that the registration fees will include all your course books:

\*€60 (0-11 weeks course duration)

\*€100 (12+ weeks course duration)

Accommodation placement fee: €35 - (this is a nonrefundable

payment used to cover all administration fees).

Insurance Fee: €35 per month (CompCare, min. 3 months)

Insurance Application Fee: €30

### **Payment Procedure**

Please note that all course and administration fees must be paid in full prior to arrival (and on application if a letter is required for visa purposes). We can accept payment by bank transfer using the following details:

### **BANK DETAILS:**

Bank Name: FNB

Acc. Name: Ih Cape Town (Pty) Ltd.

Number: 62876919625 Branch Code: 201409 Swift Code: FIRNZAJJ

Please use full name of the student plus the number of the invoices as a reference when making a transfer. You must also ensure that any banking charges incurred are added to your payment. Any unpaid bank charges must be paid before the course starts.

We accept Visa and Mastercard, but using these cards does incur an additional 3.5% transaction fee.

### **General Cancellation Policy**

If the school is notified 21 days or more before the course start date, full fees (excluding the registration fee) will be refunded by International House. No refund will be given once the course has started or failure to start on designated registration date. Courses cannot be transferred between students. Please contact the school as soon as possible if you are unable to start your course on

### Course Availability

Adults (16+) all year - students may start their course on any Monday (subject to availability).

Young Learner Programmes:

- 9 12 yr old (Juniors)
- 13-15 yr old (Teenagers)
- 16-18 yr old (Young Adults)

Start Dates upon request

(Please ask about suggested start dates)

### **Public Holidays**

The school will be closed on the following dates. No course will be made up with the exception of Private lessons. 1 January, 21 March, 15,18, 27 April, 2 May, 16 June, 9 August, 24 September, 16, 26th December.

### Airport transfers €30

One way transfer. If your accommodation is booked with Ih Cape Town, your arrival transfer is included.

#### Visas

Please consult your local agency or the nearest South African Embassy to find out which visa you need to apply for: http://www.dha.gov.za/index.php/countries-exempt-from-savisas.

### Change Fee €30

Once you have started a course, no changes may be made to it other than by written agreement from Ih Cape Town. Any

### **INCLUDED IN FEES**

- Tuition Fees
- Course book plus supplementary course material.
- Free access online resources.
- Free Wireless access on the school premises.
- Certificate of attendance.
- Discounted loyalty programmes at local restaurants, health & fitness clubs.
- Free tea, coffee & filtered water.

### NOT INCLUDED IN FEES:

- Airport transfer on departure
- Excursions or social programme activities
- Examination Fees, Exam preperation course books and transport to the testing center.

# To enrol on a course simply complete the following steps:

### Step 1:

Complete a registration form and sign our terms and conditions.

### Step 2:

Return the application by email to info@ihcapetown.com or candice@ihcapetown.com

#### Step 3

Pay all fees in full according to the pro-forma invoice received.

### Step 4:

Use the letter of confirmation to obtain all travel

### 2022 IH CAPE TOWN TERMS AND CONDITIONS-

#### 1. Agreement

This agreement is legally binding between you and Ih Cape Town, once Ih Cape Town has received a completed registration form from you, whether by e-mail or in writing, and has confirmed your place by sending you a letter of confirmation.

#### 2. Payment

Full payment must be received not less than 21 days before your start date. You will not be allowed to commence your course if payment is not made by that time. Payment is required nett of any bank charges or fees and may be made by bank transfer, credit or debit card or in person to the relevant account. Additional charges may apply depending on the choice of payment medium and such charges are identified on the price list.

#### 3. Prices

All prices stated in the price list are valid from 01/11/2021 until 31/10/2022. Ih Cape Town reserves the right to change prices as a result of government regulations, tax increase, exchange rate variations or any other events.

#### 4. Charges and Amendments

Once you have started a course, no changes may be made to it other than by written agreement from Ih Cape Town. Any approved changes will be subject to specified charges as per price list.

#### 5. Cancellations

You may cancel your booking provided you do so in writing to Ih Cape Town, which must receive it no less than 21 days before the start date. In such an event, any fees you have paid will be refunded, except for the registration fees and one week's tuition and (where applicable) accommodation fees (such fees being specified on the price list). A full refund of all fees (less delivery charges) will be made in the event of a visa refusal provided you send written notice to Ih Cape Town including documentary evidence of such refusal. If a course is terminated after the start date or failure to start on the designated registration date, no refunds will be given on tuition and accommodation.

#### 6. Courses

Start dates are detailed in the price list. In the event of an insufficient number of students booking for a particular course, Ih Cape Town reserves the right to cancel the course or provide you with an alternative which Ih Cape Town considers to be suitable.

#### 7 Lesson times

Indicative lesson times are set out in the price list. Ih Cape Town reserves the right to alter such lesson times at its sole discretion.

#### 8. Certification

You mu'st attend a minimum of 80% of lessons on the course in order to receive a certificate of attendance at its conclusion.

#### 9. School Closures

No reductions are made to prices in respect of closures due to national holidays. Any lessons missed, with exception of private lessons, due to the closure of the school and national holidays will not be made up or recovered.

### 10. Accommodation

Ih Cape Town is happy to provide you with a variety of accommodation options. You should book accommodation from the date of arrival to the day of departure unless you are informed to the contrary by Ih Cape Town. Accommodation arrangements are your responsibility unless you indicate that you wish to book accommodation with Ih Cape Town on your registration form (Please check the Information Fact sheets for the specific details of your accommodation).

#### 11. Travel & Transfers

Course fees do not include flights or other transport to Ih Cape Town. You must make your own travel arrangements. Ih Cape Town will be pleased to provide you with information to help you with all your arrangements. Ih Cape Town will offer transfer from your airport of arrival, subject to the payment of an additional charge. If your accommodation is booked with Ih Cape Town, your arrival transfer is included free of charge. You must indicate whether you wish to reserve a transfer on your registration form and provide Ih Cape Town with the full details of your flight and arrival time at least 14 days before your start date. Failure to do so and any costs incurred by Ih Cape Town as a result of incorrect, delayed or inadequate information provided by you, or delayed arrival at the relevant airport may result in you incurring further charges

#### 12. Visas

Depending on your country of origin, you may require a visa to study at Ih Cape Town. Ih Cape Town will assist you in connection with your initial application for a visa by writing an appropriate letter of support, but in all other respects it is your responsibility to apply for and obtain a visa where necessary.

#### 13. Immigration Regulation

You must ensure that you fully understand immigration regulations pertaining to South Africa. It is your responsibility to ensure that you meet and comply with such regulations. Ih Cape Town will not refund any fees paid by you, should you be refused entry into South Africa.

#### 14. Health

You must be in good physical and mental health at the start date. In Cape Town reserves the right to require you to leave any course at your own expense in the event that you fail to declare any relevant matters of your health on your registration form. In the event of you falling ill or choosing to terminate your course before the scheduled completion date, no refunds will be given for tuition or accommodation. It is compulsory by South African Law that students of Ih Cape Town has the sufficient health or travel insurance for the duration for their study.

#### 15. Insurance

You must arrange suitable insurance in respect of travel and medical risks and are required to provide evidence to the school of adequate insurance at least 7 days before the start date. This is requirement by the South African government.

#### 16. Conduc

You are expected to behave in a courteous manner and to respect fellow students and staff at Ih Cape Town. The illegal use of drugs, alcohol abuse and inconsiderate behaviour is unacceptable, as is the failure by you to abide by the law and customs of Ih Cape Town. Ih Cape Town reserves the right to withhold courses and accommodation from any student who fails to meet such standards, and to require them to terminate the course without refund in the appropriate circumstances.

#### 17. School / Accommodation House Rules

School/Accommodation House Rules are provided at the start of your course. Any student booking a course/accommodation accepts and agrees with such rules. No refunds will be considered for any student who is asked to leave their course/accommodation for reasons related to the violation of these rules.

#### 18. Expulsion

Committing a criminal offence, insufficient attendance, the provision of false information in your registration form, in correspondence and dealings with Ih Cape Town prior to the start date or on enrollment, disorderly and drunken behaviour, aggressive or threatening behaviour or any other actions which could bring Ih Cape Town or the International House World Organization into disrepute may result in the expulsion from Ih Cape Town without refund. In such a case immigration and other authorities will be informed where appropriate.

#### 19. Matters beyond Ih Cape Town's Control

In Cape Town will endeavor to provide you with the course and service that you have booked. However, we do not take responsibility for disruptions to the course and arrangements associated with it resulting from forces out of Ih Cape Town's control, such as (but not limited to) earthquakes, other natural disasters, war, governmental action and the likes. Refunds in respect of curtailment of the course or the period of your stay at Ih Cape Town will not be made in such circumstances.

### 20. Course Credit due to COVID -19

During the COVID-19 pandemic we have made the following payment rule changes: For course deferment or cancellation after payment has been made. This will be applicable to any future pandemic and not just subject to COVID-19. International House Cape Town will offer a credit on both course and accommodation so you can take your course anytime before December 31st 2022. Credit is transferable to other students Credit can be exchanged for online classes not subject to just COVID 19.

#### 21. Theft of Personal Injury

In Cape Town cannot be held responsible for the loss or damage to any student's possessions, nor be held liable for any personal injuries incurred before, during and/or after any course, during any stay in accommodation provided, or on any excursion, outing or trip organized or suggested by In Cape Town. Please use safe and lockable lockers for all valuables in any accommodation establishment.

### 22. Descriptions

In Cape Town honestly believes that all statements made in promotional material are factual and correct. Every effort has been made to ensure such accuracy. In Cape Town is not responsible for any changes that become known after promotional material is produced (up-to-date information can be found on the website). In Cape Town will advise you of any relevant changes which become known to it prior to start date.

Signature Thi	s is a legally binding document when signed
Please read the following and sign:	
<ol> <li>I have read, understood and accepted the Ih Cape Town enrollment agreement, including the Terms and Conditions, Accommodation House Rules and Cancellation and Refund Policy.</li> </ol>	Signature of Applicant
<ol> <li>I have read and understood the Ih Cape Town price list and hereby affirm that I have sufficient funds to pay for all tuition costs, accommodation and all other personal expenses during the full period of my course at Ih Cape Town.</li> </ol>	Date
<ol><li>I Certify that the information in this enrollment form is accurate and complete.</li></ol>	Name in print